

Mail Prep and Entry Steering Committee Webinar

January 10, 2013

- **Welcome**
- **Deliverables/Updates since 12/13/12**
- **Update on Subgroup(s) Organization**
- **Discuss Topics from Prioritized Ideas**
- **Next Steps**



Industry Outreach Link from RIBBS Main Page



National Customer Support Center

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Mail Service Updates

Mail service updates are provided to the mailing industry so mailers are aware when service is suspended at Post Office facilities for any reason, including natural disasters, such as floods or fires. Updates are made in real time, and these pages are updated frequently. For details of the current impacted areas, [click here](#).

Intelligent Mail® Services



eDoc and Full-Service Authorization for Software Vendors

The Postal Service has launched a voluntary process for software vendors and developers to authorize their product(s) in the Test Environment for Mailers (TEM). To get started, [click here](#) to review the Mail.dat or Mail.XML guides and access the on-line Enrollment Tool.

Transitioning to the Intelligent Mail Barcode Webinar Series

The Postal Service hosted a series of webinars to assist mailers in transitioning from the POSTNET barcode to the Intelligent Mail barcode. For a description of the webinars and links to the recordings and presentations, [click here](#) to go to the Education page.

Mail Service Updates

New Drop Down Box

IMPORTANT UPDATES

[Click here for the Network Rationalization Consolidations \(Winter 2013\)](#)

On the Move

The National Customer Support Center (NCSC) is moving its office location. Starting Dec. 1, the new address for the NCSC will be:

**NATIONAL CUSTOMER SUPPORT CENTER
UNITED STATES POSTAL SERVICE
225 N HUMPHREYS BLVD STE 501
MEMPHIS TN 38188-1001**

The NCSC works closely with the mailing industry, vendors and internal postal customers to improve address quality. The USPS headquarters office of Address Management also is located at the NCSC.

Numerous USPS publications, forms, brochures, etc. currently provide the existing address for the NCSC – all of which will need to be updated, including those on [usps.com](#) and other postal websites. Telephone numbers for all NCSC personnel and program support groups will remain the same.

POSTNET Barcode Discontinuation Proposed

On Thursday, May 3, the POSTNET™ Barcode Discontinuation *final rule* was posted on the *Federal Register* website and it is posted on the *Postal Explorer*® website under *Federal Register Notices*.

The final rule, which takes into consideration comments received from the mailing

1-800-238-3150

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The Mail Preparation and Entry Steering Committee is a joint Industry/USPS workgroup established to review opportunities that will better align mail preparation and entry requirements in the current and future state.

The Charter of the Mail Preparation and Entry Steering Committee is to identify and implement mail preparation and entry solutions to eliminate non-value added mailing requirements, increase efficiencies to contain costs and drive service improvements for the mailing industry and Postal Service.

A goal of the Committee is to assess and prioritize short-term solutions that can be implemented quickly, allowing for incremental changes; while also identifying and strategically considering forward-thinking, long-term solutions.

Contact Information:

Mail Preparation and Entry Steering Committee
Phone: 202-268-7979
Email: dane.a.coleman@usps.gov
Page updated: 12/18/2012

Important Links

[Steering Committee Roster](#)

Listing of members of the Steering Committee with contact information

[Steering Committee Meeting Notes](#)

A recap of minutes from Steering Committee quarterly on site meetings

[Steering Committee Presentations](#)

Powerpoint slide decks of presentations from onsite meetings and monthly webinars

[Steering Committee Ideas Log](#)

Listing of ideas submitted to date for Steering Committee review and evaluation

[Change Improvement Template](#)

Use this template for submitting any new ideas to the Steering Committee

[Benefit/Effort Matrix](#)

Lean Six Sigma tool used to prioritize ideas based on their potential benefit as well as effort to implement

[Industry Outreach](#)

Hot Links to MP/E Files

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- 75 ideas submitted to date
 - 13 ideas closed
 - Out of scope, withdrawn or re-assigned
 - 8 ideas completed
 - Postal Bulletin articles and DMM revisions announced
 - 31 ideas included in Benefit/Effort matrix
 - 23 ideas need Change/Improvement Analysis template submitted

- Clarify 3D SCH vs. 3D trays/bundles as applicable
 - Postal Bulletin article ready for circulation pending feedback from Committee members
- Enable DSCF price for 5D (FSS zone) pallets and sacks entered at FSS sites
 - Postal Bulletin article being circulated internally
 - DMM revision expected to become effective in March 2013 timeframe

- Elimination of QSGs
 - Feedback period ended 12/31/12
 - USPS will consider all comments submitted
 - DMM revision effective 3/4/13

20 oz PER Subgroup Update

- Evaluate increasing max PER weight to 24oz
- Webinar scheduled for 1/17/13 at 2 pm

20 oz PER Subgroup	
John Stark - Industry	Dane Coleman - USPS
Todd Black - Industry	Kevin Gunther - USPS
Phil Thompson - Industry	Tom Foti - USPS
Dale Miller - Industry	Don Ohara - USPS
Michelle Zalewski - Industry	Chuck Tricamo - USPS
Becky Dobbins - USPS	Rick Baxter - USPS
Craig Vance - USPS	Altaf Taurique - USPS

FSS Bundle Prep Subgroup Update

- FSS Bundle Prep Requirement
- Webinar date TBD

FSS Bundle Prep Subgroup	
Jack Widener - Industry	Dane Coleman - USPS
John Stark - Industry	Chung Kim - USPS
Paul Mitchell - USPS	Viola Bello - USPS
Don Ohara -USPS	Altaf Taurique - USPS
Kevin Gunther - USPS	Bill Chatfield - USPS
Pete Furka - USPS	Michelle Zalewski - Industry
Susan Pinter - Industry	Phil Thompson - Industry

- **Item #10 – FCM palletization placard requirements (BC/NBC)**
 - DMM - 705.8.10.1 – only requires class, shape and presort level on line 2
 - DMM 705.8.6.5 - Content line information (Line 2)
“Pallet labels must indicate whether the mail on the pallet is barcoded, or not barcoded, or both.”
 - **Benefit**
 - Could help with managing flows in plant operations
 - **Effort**
 - Would require programming change
 - Full Service and PostalOne impacts?



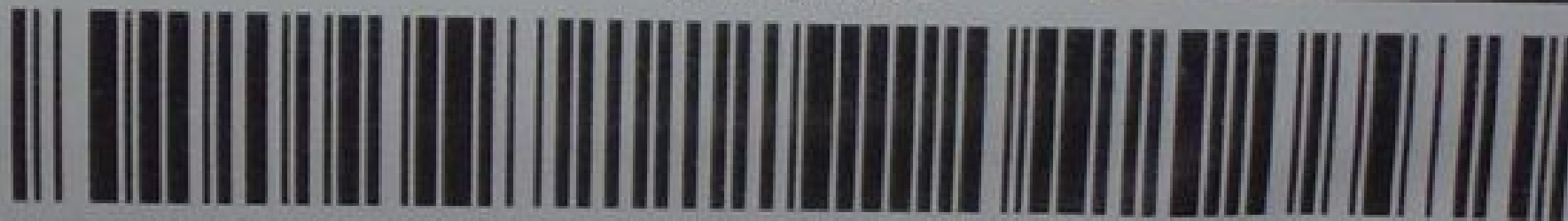
Placard Sample – FCM

SCF DULLES VA

201

FCM LTRS SCF

USPS BARCODE



99 M 100000 00PT01915694

EX03E4

Wt: 990 LBS

ORGN:



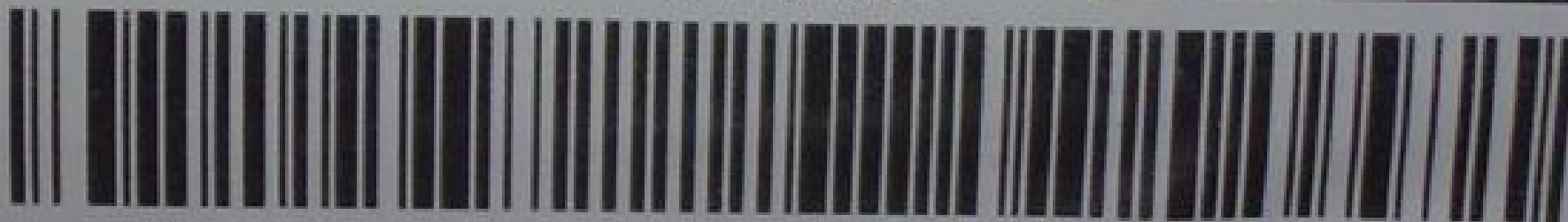
Placard Sample – STD Mail

SCF DULLES VA

201

STD LTRS SCF BC/NBC

USPS BARCODE



99 M 100000 00PT01915694

EX03E4

Wt: 990 LBS

ORGN:

- Item #13 – Allow Commingle/CoMail of BPM and Standard Flats
 - Benefits
 - Potential for greater density
 - May improve service
 - More volume in FSS
 - Issues for consideration
 - Software programming
 - Postal One coding
 - Pricing implications
 - Product considerations
 - Weight implications
 - Machineability

- Item #63 – Carrier Route Packages for Flats in FSS zones
 - Eliminate Carrier Route bundles in FSS zones
 - Require presort to create FSS bundles rather than Carrier Route bundles
 - Should this be included in FSS bundle prep subgroup?

- Next Face to Face Meeting
 - February 19, 2013, 9am -12 noon EST
- Potential items for discussion
 - Status of Subgroups
 - Item #35 - Single Piece commercial rate
 - Item #70 – Streamline DMM for merged pallets
 - Item #72 – Mixed origin tray ridealong
- Wrap up